



Shaping public
construction

Assistant Framework Manager South West

Candidate Information Pack

scfsolutions.org.uk

South East & London: 01962 845942
SCF, The Castle,
Winchester, SO23 8UJ

South West: 01392 382444
SCF (Room 120), County Hall,
Exeter, EX2 4QD

Foreword

Thank you for your interest in this post. I am personally very excited at the growth SCF is seeing in our region and the opportunities that gives us to develop and expand. I want to work closely with the successful candidate to continue to expand the SCF client base to ensure we maintain or improve our current market position in the region.

I welcome applications from individuals with a broad range of experience and a professional construction background is not essential if you can bring appropriate experience and insight from other sectors. If you are unsure please get in touch to talk about the opportunity in more detail.

Should you wish to arrange a discussion you can contact me direct Kingsley.clarke@devon.gov.uk



Kingsley Clarke

Kingsley Clarke
Framework Operations Lead (South West)

Introduction

SCF is a leading building construction framework of national significance and influence; our clients tell us we are innovative, flexible, reliable, efficient and better still we are growing! We are committed to Two Stage Open Book Construction procurement and helping our clients harness the benefits it can offer. Our Customers benefit from our expertise and passion evidenced by our demonstrable benefits to them.

Reporting to the Framework Operations Manager (South West) our new Assistant Framework Manager will share our commitment to 'Two Stage Open Book' procurement and promote true public/private sector collaboration in all that they do.

We are seeking an individual who possesses excellent communication, technical, developmental, and marketing skills. Above all you will support us in the continued growth of the South West Region and the Framework as a whole.

We will give you the freedom to manage your own workload to support us in managing a South West pipeline of circa £200m per annum and growing.

Our clients cover a wide range of public sector organisations including universities, local authorities, further education colleges and central government departments, and we have helped them deliver projects typically ranging from £1million to £100million

Why we are recruiting?

Following a member of the team moving on to pastures new we have decided to recruit an assistant Framework Manager whom also demonstrates potential for development.

In addition, to our main construct framework SCF in the South West also manages two sub £5million frameworks, a Consult offer and a Residential Offer, this new part to our offer necessitates addition team members to support us.

The postholder will work across our offerings initially providing support to the Operations Lead and Senior Framework Managers but over time they will become responsible for their own workload and client contacts. It is likely initially this will focus on our sub £5million frameworks.

About SCF

By the public Sector for the public sector, SCF is a bold joint venture between Devon County Council and Hampshire County Council. It draws on the authorities' collective strengths and experience of running construction frameworks to provide an efficient and modern construction procurement vehicle for the benefit of all public authorities in the South of England.

SCF is the Fifth generation framework in the South of England, and succeeds previous generations most recently Southern Construction Framework but also including the South East and London Framework (SEaL), Construction Framework South West (CSFW), Improvement and Efficiency South East (IESE) and South East Centre of Excellence Construction Framework (SECE).

We are structured into five 'lots' to reflect the geography of the regions. All SCF contractors, regardless of the lot they are appointed to, meet together regularly with the framework management team to share best practice, drive forward new improvements, and review performance, workload and market intelligence. Together and as a partnership we are committed to giving framework users the best possible construction experience, and to improving year on year.

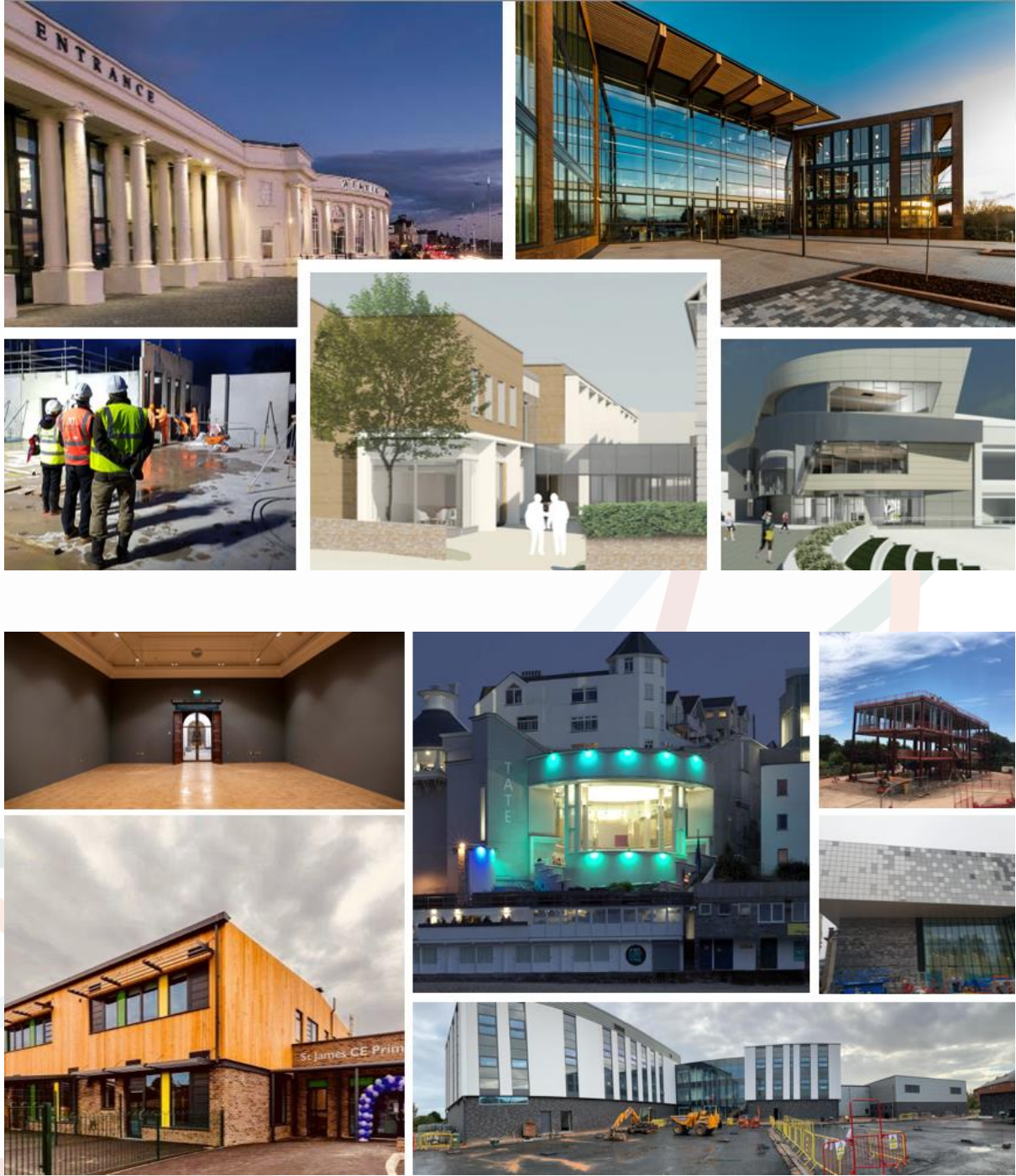
Our past experience and unique Integrated Team approach mean we offer our clients proven added value, across over 600 projects, totalling over £8bn, because we:

1. **Demonstrate Industry Leading Performance:** commenced and completed on budget via comprehensive choice of industry leading contractors
2. **Provide unrivalled technical support** delivered by a dedicated framework management team – from first contact to one-year post occupation.
3. **Give a quick route to market** whilst maintaining competitive tension – A flexible approach allows full breadth of delivery, and quality management process ensures high level of quality this despite meeting complex customer requirements.
4. **Cultivate continuous development** from collaborative and integrated team approach – flexible means of delivering social and environmental values targeted to the needs of the project
5. **Proactively manage contractor performance** through data driven intelligence, at project, framework and industry levels
6. **Guarantee Resilience** - forward looking: driving innovation in response to rapidly changing client needs

What truly sets us apart is that we have the documented evidence to prove it!

Our Projects

You can find out more about our existing projects here [Case Studies - SCF \(southernconstructionframework.gov.uk\)](https://southernconstructionframework.gov.uk)



Job Description and Personal Specification

This post has been created specifically to support the Framework Operations Manager (who has overall responsibility for the South West Region) in servicing the needs of our clients and generating new business for SCF.

This role requires the ability to fulfil all spoken aspects of the role with confidence and fluency in English. Full details of the personal specification are set out in the attached document below



Assistant Framework
Manager JD1.pdf

Benefits

The successful applicant to this role will be employed on behalf of SCF by Norse SW with whom Devon County Council have a long standing contract. As part of your employment from Norse you will benefit from:

- A competitive salary dependent on experience.
- 27 days Annual Leave (Excluding Bank Holidays)
- Amber Pension Scheme
- Coverage of one professional membership costs per year

Application Process

The closing date for applications is the 1st August 2023, applications must be submitted via the online portal found at the link below:

- <https://norsegroup.kallidusrecruit.com/vacancyinformation.aspx?vguid=7bf73d2f-4798-463c-99d7-1968de413967>

It is anticipated shortlisted candidates will be invited to an interview on either the 7th or 8th August 2023